

**Moultonborough Master Plan Implementation Committee**  
**October 9, 2012 5:30 PM**  
**Development Service Office-Conference Area**

Members Present: Tom Sawyer, Bob Patenaude, Christina Ashjian, Betsey Patten, Paul O'Neil, Paul Punturieri; Paul O'Neill; Kathy Garry; Bruce W. Woodruff, Town Planner (Ex-Officio)

Also Present: Nancy Wright and Hollis Austin, Public

The MPIC meeting started at 5:30 PM.

**I. Approval of Minutes** Betsey moved to approve the minutes of the July 2, 2012 meeting. Bob P. seconded. U/A

**II. New Business**

Village Vision Charrette. There was discussion on the large number of implementation goal/tasks contained in Chapter X that applied to the Charrette and how the Planning Board had decided to further vet the charrette process through their work plan tasks regarding starting work on the next Master Plan. The MPIC then began to discuss the next Master Plan process. It was felt that the Master Plan rewrite should be accomplished as an in-house effort by the Town Planner.

Planner Bruce Woodruff distributed copies of the 2008 MP Chapter X (Implementation Matrix) as well as a color spreadsheet of same. The MPIC reviewed the status of implementation items, and then briefly discussed updated 2012 work plans for the Planning Board and Heritage Commission, as well as information about the 2013 GIS Development Program in the meeting folders.

Master Plan Update The last update was in 2008 and it is necessary to schedule another update to keep the Master Plan correct and up to date. The MPIC may need to recommend a process to begin the update to the Planning Board. One option is to determine which chapter is most out of date. Again having a summary for each chapter was encouraged. Planner Woodruff then outlined the Master Plan collaborative process and survey concept envisioned for 2013, when the Planning Board will start to update chapters of the 2008 Master Plan as an in-house project. Collaboration with relevant parties (departments, boards, commissions) will be part of the update effort, and the methodology for the survey component (UNH Survey Center) was discussed.

Next meeting will be on January 7, 2013, and start review of 2013 work plans.

Respectfully Submitted  
Betsey L. Patten